Application for Employment

Cheshire Homes is an Equal Opportunity Employer committed to excellence through diversity.

Position: Attendant Care Worker

Term of work desired (please indicate): Full Time ( ) Part Time ( ) Casual ( )

Hours available to work (please indicate): Days ( ) Evenings ( ) Nights ( ) Weekends ( )

Date available to start work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Type or Print. You may attach a resume, but you must still complete all questions and sign the application or your application will be deemed incomplete. Please fill out each box (Do not simply indicate “See Resume”).

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| --- | --- | --- | --- |
| Name (First): | | (Last): | |
| Date of Birth (M/D/YYYY): | | SIN: | |
| Street Address: | | City: | |
| Postal Code: | Home Phone: | Cell Phone: | Email Address: |

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| --- | --- | --- |
| Are you willing to work shifts | □ Yes □ No |  |
| Are you between the ages of 18-65 | □ Yes □ No |  |
| Have you committed a Criminal Offense for which a pardon has not been granted? | □ Yes □ No |  |
| Are you legally able to work in Canada? | □ Yes □ No |  |
| Do you have a disability which will affect your ability to perform any of the functions of the work for which you are applying? | □ Yes □ No | If the answer is yes, what functions can you not perform and what accommodation could be made which would allow you to do the work adequately? |
| How did you learn about this employment opportunity? Check all that apply: □ Friend or Family Member □ Walk-in  □ Cheshire Homes website □ Caring Careers website □ Sask. Jobs website □ Newspaper □ Other: | | |

Education:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of School | Did you Graduate? | If No, # of years remaining | If Yes, date of Graduation | Degree Received |
| High School | □ Yes □ No |  |  |  |
| GED | □ Yes □ No |  |  |  |
| Other School  i.e. Vocational | □ Yes □ No |  |  |  |
| College | □ Yes □ No |  |  |  |
| University | □ Yes □ No |  |  |  |

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| Other Credentials/Licenses/Professional Affiliations, etc., which are relevant to the job(s) for which you are applying. |

Skills:

|  |
| --- |
| Please list specialized skills, CPR, Food Safe, First Aid, etc., relevant to this position. |

Language Spoken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Written: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WORK EXPERIENCE: Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include volunteer commitments.

PLEASE DO NOT complete this information with the notation “See Resume.”

|  |  |  |
| --- | --- | --- |
| Dates Employed (Most Recent Position)  From :  \_\_\_\_\_/\_\_\_\_\_\_ to \_\_\_\_\_\_/\_\_\_\_\_\_\_  Mo Yr Mo Yr | 🞎 Full Time 🞎 Part Time  If Part Time, # hrs./week: | Title: |
| Starting Salary: | Organization Name and Address: | |
| Final Salary: |
| Supervisor’s Name, Title and Phone #: | Other Reference Name , Title and Phone #: | Contact my current references:  🞎 At any time  🞎 Only if I am a finalist candidate |
| Primary Duties: | | Reason for Leaving: |

|  |  |  |
| --- | --- | --- |
| Dates Employed  From :  \_\_\_\_\_/\_\_\_\_\_\_ to \_\_\_\_\_\_/\_\_\_\_\_\_\_  Mo Yr Mo Yr | 🞎 Full Time 🞎 Part Time  If Part Time, # hrs./week: | Title: |
| Starting Salary: | Organization Name and Address: | |
| Final Salary: |
| Supervisor’s Name, Title and Phone #: | Other Reference Name , Title and Phone #: | Contact my current references:  🞎 At any time  🞎 Only if I am a finalist candidate |
| Primary Duties: | | Reason for Leaving: |

|  |  |  |
| --- | --- | --- |
| Dates Employed  From :  \_\_\_\_\_/\_\_\_\_\_\_ to \_\_\_\_\_\_/\_\_\_\_\_\_\_  Mo Yr Mo Yr | 🞎 Full Time 🞎 Part Time  If Part Time, # hrs./week: | Title: |
| Starting Salary: | Organization Name and Address: | |
| Final Salary: |
| Supervisor’s Name, Title and Phone #: | Other Reference Name , Title and Phone #: | Contact my current references:  🞎 At any time  🞎 Only if I am a finalist candidate |
| Primary Duties: | | Reason for Leaving: |

References:

Please do not include relatives

|  |  |
| --- | --- |
| Name: | Occupation: |
| Address: | Phone: |

|  |  |
| --- | --- |
| Name: | Occupation: |
| Address: | Phone: |

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| Other Information: Please note any other information you think will help us match your skills and experience with this job opportunity. |
|  |

**Statement by Applicant. (Please Sign Application)**

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation or omission of facts, represents grounds for elimination from consideration for employment, or termination of employment if discovered at a later date. I authorize Cheshire Homes to obtain information from references and former employers, without liability, to make full response to any inquiries in connection with this application for employment.

APPLICANT SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you!**

Thank you for your interest in Cheshire Homes of Saskatoon and for taking the time to complete this application form. If you are not hired, we will keep your application on file for three months.

Please return this form to Cheshire Homes of Saskatoon, 2901 Louise Street, Saskatoon, Saskatchewan, S7J 3L1.